

11th August, 2015

The Vice Chancellor,
University of Abuja,
PMB 117, Gwagwalada
Abuja.

UNIVERSITY OF ABUJA
Office Of The Vice-Chancellor

11 AUG 2015

SIGNATURE

ATTN: HEAD OF PROCUREMENT UNIT

Dear Sir,

RE: FREEDOM OF INFORMATION (FOI) REQUEST FOR PROCUREMENT RECORDS
AND INFORMATION

On behalf of Public and Private Development Centre (PPDC), we wish to convey our utmost appreciation to your organization for your cooperation and willingness to respond to our request.

Sequel to our discussion on the 10th of August, we wish to notify you that your request for production of incorporation documents of our organization as a condition precedent for obtaining relevant procurement documents from your institution is contrary to the spirit of the Freedom of Information Act, 2011 particularly Section 1 (2) of the said Act which provides that "an applicant under this Act needs not demonstrate any specific interest in the information being applied for".

However, in order to show good will and our willingness to cooperate with the MDAs in ensuring transparency and accountability in public expenditure, we are willing to provide the documents requested for. The Public and Private Development Centre (PPDC) is a citizen sector organization that seeks to promote increased citizens Participation in governance in a way that supports improved integrity in public sector governance systems through monitoring and reporting on public finance expenditure

We draw your attention, once again, to our previous letters dated 1st and 16th of June, 2015 asking for information and records on the following procurement processes listed out in the 2014 Appropriation Act;

COMPLETION OF CENTRE FOR DISTANCE LEARNING.

COMPLETION OF FACULTY OF SOCIAL SCIENCE.

COMPLETION OF CENTRAL LIBRARY.

COMPLETION OF FACULTY OF MANAGEMENT SCIENCE.

In accordance with the Freedom of Information Act, 2011, we specifically apply for copies of the following procurement records and information for the above referred bids.

1. Copies of advertisements of invitation for bids published in at least two national dailies and the Federal Tenders Journal. Also evidence of the advertisement on your website.
2. Copies of bids submission registers and evidence of receipts issued to bidders on submission of bids.
3. Standard bidding documents as regards the aforementioned processes
4. Evidence of receipts issued to bidders on submission of bids.
5. Minutes of public bid opening for technical and financial proposals.
6. Copies of the Bids Evaluation Report by the Sub-technical Committee of the Tenders Board
7. Copies of bids rejection letters or notices, if any
8. Copies of notices of Acceptance of bids issued by the procuring entity to successful bidder immediately a winner is selected
9. Copies of minutes of the meeting of the Tenders Board approving the winning bidder.
10. Letter of notification of award of contract and the contract sum
11. Signed contract document
12. Copies of formal appeal by bidders (Protest letter) and the decision in such appeals/complaints if any.
13. Copies of "No Objection" and BPP Certificate of no objection where applicable
14. Copies of summary of details of contracts published by your ministry or BPP

We would appreciate it if the documents can be made available to us promptly but in any event, not later than 7 days from the date of receipt of this application, as required by the Freedom of information Act, 2011.

Please note that failure to accede to our request would leave us with no option than to commence an action in court.

Should you require any clarification regarding this application, do not hesitate to contact us at this phone number: 07066618896 or via mail: ppdc@procurementmonitor.org

Please find attached copies of our incorporation documents.

While we look forward to your cooperation in this direction, accept the assurances of our highest esteem.

Thank you

Yours Sincerely,



Offia Samuel

Program Officer
Public and Private Development Centre (PPDC)